

## Morning Session – 9:00 – 11:30 am

### File Folder Management:

Housekeeping –  
archives, delete old files/folders, re-organize .. summer is good time for this.

### Windows Explorer Libraries:

1. <http://windows.microsoft.com/en-us/windows/working-with-files-folders#1TC=windows-7>
2. [http://www.atomiclearning.com/k12/almovie?key=75865&section\\_id=10824&type=Tutorial&sid=2219](http://www.atomiclearning.com/k12/almovie?key=75865&section_id=10824&type=Tutorial&sid=2219)
3. [http://www.atomiclearning.com/k12/almovie?key=75868&section\\_id=10824&type=Tutorial&sid=2219](http://www.atomiclearning.com/k12/almovie?key=75868&section_id=10824&type=Tutorial&sid=2219)

### Cloud Computing Defined:

[http://www.atomiclearning.com/k12/almovie?key=102111&section\\_id=13822&type=Workshop&sid=2881](http://www.atomiclearning.com/k12/almovie?key=102111&section_id=13822&type=Workshop&sid=2881)

**Google Drive: we actually get 30 GB free !**

[http://www.atomiclearning.com/k12/google\\_drive](http://www.atomiclearning.com/k12/google_drive)

### Google Docs:

[http://www.atomiclearning.com/k12/home?q=google+docs&selected\\_topics=All+topics&selected\\_categories=](http://www.atomiclearning.com/k12/home?q=google+docs&selected_topics=All+topics&selected_categories=)

Insert Comment -

[http://www.atomiclearning.com/k12/almovie?key=32463&section\\_id=13811&type=Tutorial&sid=2703](http://www.atomiclearning.com/k12/almovie?key=32463&section_id=13811&type=Tutorial&sid=2703)

## **YouTube / YouTube.edu - About**

[http://www.atomiclearning.com/k12/yted\\_wkshp](http://www.atomiclearning.com/k12/yted_wkshp)

Your Channel –

[http://www.atomiclearning.com/k12/almovie?key=83679&section\\_id=14672&type=Worshop&sid=2376](http://www.atomiclearning.com/k12/almovie?key=83679&section_id=14672&type=Worshop&sid=2376)

Customize settings, add subscriptions (education, TedEd, PBS, etc..)

Create playlists and add a few videos ...

## **Explore educator websites:**

List of 16 websites everyone should know about for learning ...

1. <http://www.educatorstechnology.com/2012/08/great-teacher-websites.html>
2. <http://www.eschoolnews.com/>
3. <http://ed.ted.com/lessons>
4. <http://www.scholastic.com/home/>
5. [http://www.mrmcvicars.com/new\\_resource\\_sites.htm](http://www.mrmcvicars.com/new_resource_sites.htm)

Twitter – follow me @mrmcvicars

<http://www.atomiclearning.com/k12/twitter>

## **Roboform:**

<https://www.youtube.com/watch?v=-n9Dr8dL0Oc&index=2&list=PLtcJSs-UnhcnM4Y9dia8lkg7Cj2FcBviy>

Create an Everywhere account and start saving passcards !

<http://www.roboform.com/>

## Afternoon Session 1:00 – 3:30pm

### Gmail Management

<http://www.atomiclearning.com/k12/gmail>

Labels -

[http://www.atomiclearning.com/k12/almovie?key=46624&section\\_id=13768&type=Tutorial&sid=2090](http://www.atomiclearning.com/k12/almovie?key=46624&section_id=13768&type=Tutorial&sid=2090)

Archives -

[http://www.atomiclearning.com/k12/almovie?key=46633&section\\_id=13768&type=Tutorial&sid=2090](http://www.atomiclearning.com/k12/almovie?key=46633&section_id=13768&type=Tutorial&sid=2090)

### PBS Learning Media:

Login or sign up .. <https://account.pbs.org/accounts/openid/login/>

Must create an account, but its free !

Look at managing 'Favorites' and adding videos. Plus, the Help section.

Search and explore the navigation/filter on the left.

### iTunes University:

<http://www.atomiclearning.com/k12/itunes11>

Educator Websites: (see above)

### Edmodo:

Intro - <http://www.youtube.com/watch?v=Zo2Odx2oDL4&feature=share&list=PLtcJSs-UnhcnM4Y9dia8lkg7Cj2FcBviy&index=3>

<http://www.atomiclearning.com/k12/edmodo>